Public Hospital District 3 of Pacific County
Ocean Beach Health
BOARD OF COMMISSIONERS MEETING
December 18, 2025

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order December 18, 2025, at 4:01pm by Nancy Gorshe. Commissioner's present: Nancy Gorshe, Chairperson Ariel Smith, Secretary, Commissioner Elise Chayet, Commissioner (Zoom) Madeline Matson, Commissioner Sandy Stonebreaker, Commissioner Also, Present Merry-Ann Keane, CEO Eric Volk, CFO Wipfli Tammie Jefferies, Chief of Staff Christine Bighaus, Sr. Director of Risk Compliance Carol Zahorsky, Sr. Director of Community Engagement Sanjula Singh, Controller Terri Morris, HIM/IT Manager	
CONENT AGENDA Agenda December Leadership Communication	No discussion	A motion to approve the Consent Agenda Sandra Stonebreaker; Madeline Matson seconded. The motion passed by unanimous vote.
Board Communication	Bylaws review: Section 2.3 Meetings of the Board – Remove: 2.3.1.1 C Article 7.0 Annual Review – Change review from every two years to every three years.	A motion to approve the amendments to the Board Bylaws was

		made by Madeline Matson; Ariel Smith, seconded; The motion passed by unanimous vote.
Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person Ad-Hoc Bond Funds Utilization – 1/6/26 10:00AM Foundation Meeting – 1/14/26 1:00PM Environment of Care – 1/20/26 2:00PM Quality Committee – 1/21/26 12:00PM Strategic Planning Committee – 1/15/26 Finance Committee – 1/15/26 Board Meeting - 1/22/26 at 4:00PM	
Medical Staff	Medical Staff – None	
Quality Report	Quality Report: Elise gave a brief recap of the December 17th quality meeting. They reviewed the WSHA dashboard with the collaborative – it was good to see the comparisons with our peers. They reviewed and approved some policies. They looked at the 2026 metrics many of the departments were close to their 2025 goals.	
Foundation	Carol briefed on the foundation and board luncheon. The unveiling of the donor wall will be on January 21st. Ladies Night will be on April 28th. They welcomed a new board member – Will Denin.	
EOC Report	Sandy reported The Emergency Preparedness committee is working on a plan for the Long Beach Clinic. There is a recall on the monitor system – they are looking into this.	
Strategic Planning	Nancy announced the 2025 strategic plan will be complete by the end of the year and they will begin on the 2026 Strategic Plan.	
Projects Sub Committee	Elise reported: Ad Hoc – they reviewed the projects and are looking forward to meeting with Sanjula and Eric to get a better perspective of the projects and funds.	
Finance Report November	Eric Volk presented the November Finance report. November Vouchers: 66726 thru 67020 Total Distribution Accounts Payable $1,555,041.73 General Account – including ACH Transactions & Wires 6021 thru 6023 Net Wages including direct deposit transactions $2,802,652.12 Total: $4,357,693.85 November Operating Margin -17.9% Total Margin -8.3% Unrestricted days cash on hand: 107 Inpatient Admissions: 16	A motion to approve the October vouchers was made by Madeline Matson; Nancy Gorshe seconded. The motion passed by unanimous vote.

	Inpatient Length of Stay: 4.35 Swing Bed Admits: 1 Swing Bed Length of Stay: 7.97 Acute Patient Days: 92 Swing Bed Patient Days: 8 Days in Net A/R Days: 62 Debt Service Coverage: .38 Inpatient Revenue: $461,342 YTD: $7,277,983 Outpatient Revenue: $3,539,399 YTD: $7,277,983 Clinic Revenue: $337,443 YTD: 50,536,515 Charity Care: $87,690 YTD: $842,843 Cash decreased by $565k. Net accounts receivable increased by $391k. Non-depreciable capital assets increased by $534k due to bond projects. Accured payroll decreased $90k due to increased days in the payroll accrual and timing of payroll. Accrued compensated absences decreased due to changes in PTO policy. Net patient revenue was 7% below budget for the month of October. Net 340B Pharmacy activity had a negative variance of $20K for the month of September. Total operating revenue was below budget by $45k for the September. Op Exp: $3.189 million Op Income: $(459)k Non-Op Rev: $215k Net Position: $(243)k Total operating expenses was above budget by 3% for the month of November. Total non-operating revenue had a negative variance of 29% for the month of November.	
Bond Projects	Bond Projects: Murdock signed off the $100,000 grant and OBH will be getting it in January. Lab expansion: is not complete with all the changes that need to be made. There is a Lean methodology in place to be sure the flow and processes are working well with the staff.	
CEO Report	We are wrapping up our 2025 Strategic plan; the District should be very proud of all of the work achieved over the past year- I know I am! But the work doesn't stop: There are so may exciting things coming for the District in 2026; we are looking forward to sharing the new plan with all of our teams as we move into the new year. Financials: The Board approved the 2026 District budget last month; we are looking forward to working together to maintain sustainability of the District into the future. Based on November numbers we will definitely have some ground to make up. With a significant decrease in volumes in November we had concurrent significant loss . Wipfli is continues to work on the RHC status for the new Long Beach Clinic. We continue to anticipate opening in January of 2026 for women's services to improve access and enhance community health. Staff Experience: The District is currently completing our annual performance evaluations.	

	This will be the last year that we complete evaluations on paper. We are moving to an electronic evaluation system that will be a simpler and more transparent process; The vendor contract for the evaluations also includes an annual employee pulse survey ensuring that we are living our Mission in the District. Patient Experience: Access continues to be a priority for our community We have installed locums in the Ilwaco clinic for both primary care and walk in services. Physician/Provider recruitment continues for permanent providers. Bond Projects: The HVAC project will be headed to design/project review at DOH this month. We will be out to bid on that project next month. The Express care project continues moving forward with the architects finishing the design package to prepare for permits and the a package to bid. Governmental Affairs: The RHTP grant was submitted by the State last month; we are awaiting response from the Federal Government to understand what amount of funding the state will receive and then wait to understand how funds will be allocated. The WSHA. Rural Hospital Committee and TRC will have a part to play in disbursements but the manner in which that occurs is still under discussion. We have been made aware that the MRI grant applied for through Senator Cantwell has been approved through the appropriations bill for 2026. I will share more details as they are received.	
Public Participation	None	
Executive Session	At 4:59pm Nancy announced they will be going into executive session for about 20 minutes to discuss public employee personnel. There will be no decisions made at this time. According to RCW 42.30.110. Executive session adjourned at 5:20pm.	
Adjournment	Nancy asked for a motion to adjourn the general meeting; Ariel Smith made a motion; Madeline Matson seconded; all were in favor. Meeting adjourned at 5:20pm	

Submitted and signed by: Tammie Jefferies, Chief of Staff 12.18.25