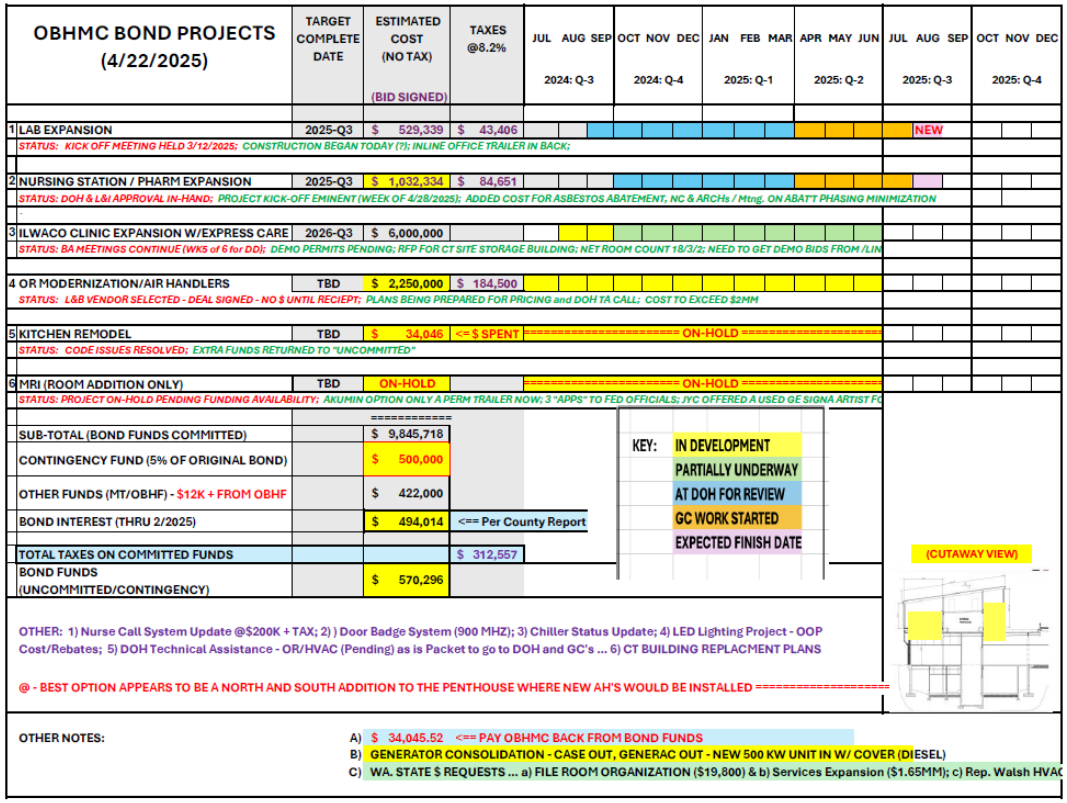
Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
April 24, 2025

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order April 24, 2025, at 4:00pm by Ariel Smith. **Commissioner's present:** Nancy Gorshe, Chairperson Ariel Smith, Secretary, Commissioner Madeline Matson, Commissioner Sandy Stonebreaker, Commissioner Elise Chayet, Commissioner **Absent:** **Also, Present** Merry-Ann Keane, CEO Eric Volk, CFO Wiplfi Brenda Sharkey, CNO Tammie Jefferies, Executive Assistant Dr. Gerald Weaver Christine Bighaus, Sr. Director Quality Compliance Officer Carol Zahorsky, Sr. Director of Communications and Community Engagement	
CONENT AGENDA Agenda April Leadership Communication	Nancy Gorshe added additional items to the agenda. Nancy announced there will be an Executive Session at the end of the board meeting.	A motion to approve the Consent Agenda Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.
Board Education	Education: Will Wallace took the commissioners on a tour in the Emergency Department.	
Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person	

	Ad-Hoc Bond Funds Utilization – TBD Foundation Meeting – 5/14/2025 Environment of Care – Tuesday 5/20/2025 Quality Committee – Wednesday, 5/21/2025 Strategic Planning Committee – 5/15/2025 Finance Committee – 5/15/2025 Board Meeting - 5/20/2025 at 1:00pm	
Medical Staff	Dr. Weaver –The Medical Staff meeting met with Dr. Bruce the ED director yesterday and they are currently working through on how to communicate better with each other on when admitting and transferring patients.	
Quality Report	Quality Report: Elise recapped the quality meeting. They approved four policies. They talked about the bad debt policy, went over the metrics and continued customer service.	
Foundation	Madeline reported the foundation is working on donor policy and how to celebrate the donors. They are talking about doing a donor wall. They purchased a program called Little Green Light which will help with keeping a database on the donations, donors and events they will be having. Carol was introduced to the foundation. They are planning a golf tournament for August 1st.	
EOC Report	Sandy referred to the report. There were no findings during the regular inspections. The Biomed was done except in Naselle. The fire drills were done and passed. There will be two staff members attending a FEMA training course in August, Surf rescue drill is planned for May 12th.	
Strategic Planning	Merry-Ann shared SLT had their initial meeting with Franklin Covey and talked about the customer service training for all the team members as well as leadership development in alignment with our strategic plan. The plan is for it to roll out in May. We have hired Sr. Director of Community Engagement – Carol Zahorsky has joined our team.	
Projects Sub Committee	Lab construction has started – updated to end in July. Nurse's & Pharmacy expansion is du to begin next week. With the help of teams it will be done in 3 phases. This project needs to be completed by end of August to meet the Murdock grant criteria. Madeline asked if there has been any contact with Murdock and Merry-Ann said there has not been. She will reach out to them and give them an update. Boulder Associates will be here next week to meet with the providers to go over the renderings of the Clinic expansion. There is a plan to take down the old CT building once it is emptied – looking at building a separate outbuilding for storage. They are also looking at taking down the grey house. Madeline advised that there should be some communication shared within the community about the house being taken down even if it isn't a historical building but it has been there for many years.	
Community Health	The CHNA implementation place was reviewed and approved.	A motion to approve the

Needs Assessment		CHNA was made by Madeline Matson; Sandra Stonebreaker seconded. The motion passed by unanimous vote.
Finance Report March	Eric Volk presented the March Finance report. March Vouchers: 64394 thru 64643 Total Distribution Accounts Payable $2,504,432.73 General Account – including ACH Transactions & Wires 6004 thru 6005 Net Wages including direct deposit transactions $1,011,626.46 Total General Account: $3,516,059.19 **Total: $3,516,059.19** **March** Operating Margin -16.9% Total Margin -9.6 Unrestricted days cash on hand: 99 Inpatient Admissions: 39 Inpatient Length of Stay: 9.7 Swing Bed Admits: 1 Swing Bed Length of Stay: 0 Acute Patient Days: 1.59 Swing Bed Patient Days: 6 Days in Net A/R Days: 63 Debt Service Coverage: .94 Net accounts receivable decreased approsimately $413,000. Non-depreciable capital assets increased by $68,000 as supplies are purchased for the various construction projects. Accured payroll increased $14,000 due to incrased days in the payroll accrual. Accounts payable decreased due to timing of the check run. Net patient revenue was 12% below budget for the onth of March. Net 340B Pharmacy activity had a positive variance of $15,000 for the month of March. Total operating revenue missed budget by $252,000 for the March. Gross revenue $5.839 million Net revenue: $2.632 million Operating Revenue: $2.689 million Total operating expenses was above budget by 8%, total no-operating revenue ha a negative variance of 2% and total decrease in net position of ($134,000) for the of March.	A motion to approve the March vouchers was made by Elise Chayet; Ariel Smith seconded. The motion passed by unanimous vote.

	Operating Exp: $3.206 million Op Loss: ($516,000) Non Operating Revenue: $(16,000) Net position: ($533,000) Bond Projects: 	
CEO Report	Merry-Ann Keane, CEO reported that candidate that was interviewed for the Controller position has accepted the offer. She will be joining Ocean Beach Health towards the end of May.	
Public Participation	Nancy opened the meeting up to public participation. No discussion.	
Executive Session	At 5:10pm Nancy called an executive session according to RCW 42.30.110 – discussion on real estate. An Executive session ended at 5:25pm and returned to general session.	
Returned to General Session 5:25pm	There was a motion made to move forward with the above discussed property. Elsie Chayet seconded the motion; all in favor – approved.	

Adjournment	Nancy asked for a motion to adjourn the general meeting; Elise Chayet made a motion; Madeline Matson seconded; all were in favor. Meeting adjourned at 5:34pm	

Submitted and signed by: Tammie Jefferies, Executive Assistant 4.24.2025