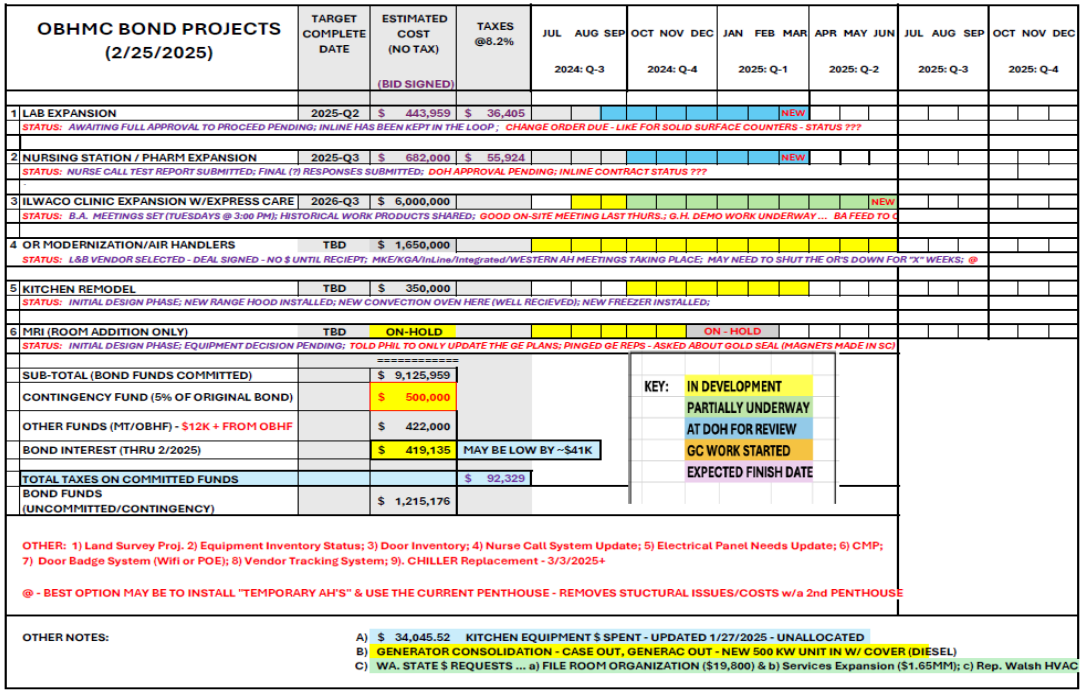
Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
February 27, 2025

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order February 27, 2025, at 4:00pm by Nancy Gorshe. **Commissioner's present:** Nancy Gorshe, Chairperson Ariel Smith, Secretary, Commissioner Madeline Matson, Commissioner Sandy Stonebreaker, Commissioner **Zoom/Conference Line**: Elise Chayet, Commissioner **Also, Present** Merry-Ann Keane, CEO Brenda Sharkey, CNO Eric Volk, CFO Tammie Jefferies, Executive Assistant Dr. Laurie Belknap Christine Bighaus, Sr. Director Quality Compliance Officer: Education **Staff Audience:** Stacey Brown and Carol Zahorsky (Zoom)	
CONENT AGENDA Agenda February Leadership Communication	Nancy Gorshe added additional items to the agenda.	A motion to approve the Consent Agenda Sandra Stonebreaker; Ariel Smith seconded. The motion passed by

		unanimous vote.
Board Education	Education Charity Care: Christine Bighaus, Sr. Director Quality Compliance Officer. Discussion on percentage of poverty level and on how the applications are received. Merry-Ann requested for Christine to bring a copy of a bill to the next meeting so the board can see how they look. Next education	
Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person Ad-Hoc Bond Funds Utilization – Thursday 2/25 at 10:00pm Foundation Meeting – No meeting in February Environment of Care – Tuesday 2/18/25 Quality Committee – Wednesday, 2/19/25 Strategic Planning Committee – 2/20/25 Finance Committee – 2/20/25 Board Meeting - 2/27/25 4:00pm	
Medical Staff	Credentialing appointments: Re-Appointments: Dr. Laurie Belknap, Family Practice, Active for 2 years Dr. Wayne Clark, Tele-Stroked OHSU – Consulting 2 years Dr. Andrew Treister, Tele-Stroked OHSU Consulting 2 years Appointment: Dr. Allison Vasan, Tele Radiology Consulting 2 years	A motion to approve the appointments was made by Elise Chayet; Ariel Smith seconded. The motion passed by unanimous vote.
Quality Report	Quality Report: Elise reported they reviewed: nursing documentation and adding family notification and specifically with overhead paging. There will be some education done on ActionCue Risk management mortality. Elise mentioned that the Medical Staff Privileges will be made available to staff; Brenda corrected and said that after posting them they need to look at them and update them. There are some opportunities before posting.	
Foundation	There was no meeting in February. The next meeting is scheduled for March 12th.	
EOC Report	Sandy reported they are still waiting to hear back from the DOH on the lab expansion. The chiller replacement is in process and waiting to hear on the plan of installation for the first week of March. New Bio Med company will be doing an inventory of all the sites. Light fixture modernizing project; Keystone was the selected manufacturer and their team has visited the facility to discuss key features and conduct a walkthrough to assess all the light fixtures that could benefit from an LED conversion.	
Strategic Planning	Merry-Ann has been out in the community and attended the Rotary meeting. Nancy received good feedback from Dennis Long about her attendance and how well she did talking with the group. They are happy to have her on the Peninsula.	A motion to approve the 2025 Strategic Plan was made by Madeline

	Merry-Ann went over the strategic plan. There are many items that are completed but quite a few still to do. The patient experience program buyout will cost around $200,000. She recommends sitting still with the PRC for right now.	Matson; Ariel Smith seconded. The motion passed by unanimous vote.
Projects Sub Committee	Elise reported there has been a change order for the lab expansion. The new amount will be $85,000 due to countertop and flooring.	
Quality Improvement Plan	Christine, Sr. Director of Quality Compliance reviewed the Quality Improvement plan. She shared there are really some good things happening with having the data, then the analysis of the data then the plan. Christine asked for approval of the 2025 Risk Management Plan. Nancy asked for a motion.	A motion to approve the 2025 Risk Management plan was made by Elise Chayet; Ariel Smith seconded. The motion passed by unanimous vote.
Finance Report January	Eric Volk presented the January Finance report. See attached. January Vouchers: 64082 thru 64393 Total Distribution Accounts Payable $3,620,126.34 General Account – including ACH Transactions & Wires 6000 thru 6001 Net Wages including direct deposit transactions $991,032.32 Total General Account: $3,620,126.34 **Total: $3,620,126.34** Unrestricted cash decreased approximately $475k.. Net accounts receivable decreased approximatley $211k. Third-party receivables increased as the year-end Medicare cost report settlement was accrued/recognized. **January** Operating Margin -12.5% Total Margin 8.1% Unrestricted days cash on hand: 111 Inpatient Admissions: 26 Inpatient Length of Stay: 3.4 Swing Bed Admits: 2 Swing Bed Length of Stay: 15.02 Acute Patient Days: 144 Swing Bed Patient Days: 30 Days in Net A/R Days: 64 Debt Service Coverage: 1.13	A motion to approve the January vouchers was made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.

	Bond Projects:  	
CEO Report	The District has embraced 2025 as a year of foundation building. Our Strategic plan is slowly changing from red to yellow, showing that progress, while some items have already been turned green (completed). Our name has officially been changed (DBA) to Ocean Beach Health so the transition will be seen over the next 10 months. **Financials**: FY 2024 has been closed with a positive operating margin of $8738.00. That being said, January 2025 is off to a rough start; with a write-off of $285K for uncompensated care, and a $171K payback for the 2023 ACO we are in a negative margin for the month. **ACO:** 2023 had a $171K payback. 2024 may have a small positive return; amount pending. **Staff Experience**: Employee Appreciation week was held January 27-31st. The week was enjoyed by all- especially Bingo- with snacks, meals, and prizes throughout the week. Franklin Covey has been chosen as the District partner to provide customer service training to all team members as well as leadership development in alignment with our Strategic plan. **Patient Experience**: Primary Care Access was recognized as an issue, both by the Board during strategic planning, as well as our CHNA. Data is being reviewed, by provider, to assess opportunities to increase access.	

	Bond Projects: Both the Lab expansion project and the Nursing station/Pharmacy refresh project remain with the DOH for approval. The General contractors have been chosen/awarded: Inline Construction was the successful bidder on both projects. Once approval is received the projects will begin construction. The Clinic expansion project has begun with Boulder & Associates Architectural firm as we meet to discuss scope and scale. Boulder and Associates will be onsite on February 20, 2025 to see the site and meet the District team. We will begin the project with removal of the Grey house and preparation of the site. Governmental Affairs: With the new Federal Administration many changes have been made that have the potential to impact OBH. At this time, I continue to monitor changes daily with WSHA and AHA. Most concerning are changes to the SNAP program (no current Federal approval) and Medicaid changes yet to be declared. Recommendation: Merry-Ann recommends to the board continue to do the work but withdraw from the ACO. There are systems coming into place now and we are currently looking at the coding at the elbow of the providers. Theresa Lorenz will work with the providers. Terri Morris and Theresa will work together on this. Nancy asked for a motion: To withdraw from the ACO with the work continuing at the staff level. OBH VALUES: It was brought to Merry-Ann's attention that the wording on the OBH Values under Compassion may need to be changed. It currently reads: Treating others as you would want to be treated" Merry-Ann recommends the change to be: Treating others as they want to be treated. Nancy made a motion to the change: Merry-Ann announced she will not be in-person at the March board meeting. She will be attending the NRHC and the TRC CEO retreat in Spokane. She will be attending the board meeting by Zoom.	A motion to withdraw from the ACO was made by Elise Chayet; Ariel Smith seconded; The motion passed by unanimous vote. A motion to change the wording on the Values was made by Elise Chayet; Ariel Smith seconded; The motion passed by unanimous vote.
Public Participation	Nancy opened the meeting up to public participation. No discussion.	
Adjournment	Nancy asked for a motion to adjourn the general meeting; Elise Chayet made a motion; Sandy Stonebreaker seconded; all were in favor. Meeting adjourned at 5:05pm	

Submitted and signed by: Tammie Jefferies, Executive Assistant 02.27.25