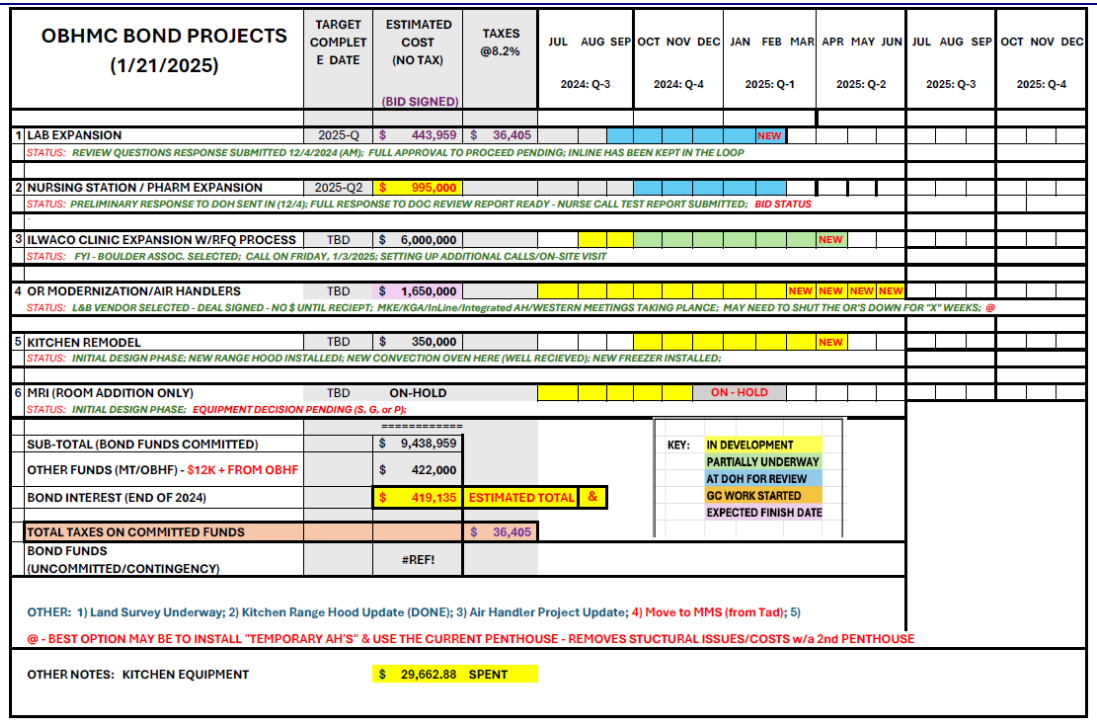
Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
January 23, 2025

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order January 23, 2025, at 4:00pm by Nancy Gorshe. **Commissioner's present:** Nancy Gorshe, Chairperson Ariel Smith, Secretary, Commissioner Madeline Matson, Commissioner Sandy Stonebreaker, Commissioner **Zoom/Conference Line**: Elise Chayet, Commissioner **Also, Present** Merry-Ann Keane, CEO Brenda Sharkey, CNO Eric Volk, CFO Tammie Jefferies, Executive Assistant **Staff Audience:** Christine Bighaus, Stacey Brown,) and Carol Zahorsky (Zoom)	
CONENT AGENDA Agenda January Leadership Communication	Nancy Gorshe added additional items to the agenda.	A motion to approve the Consent Agenda Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.
Board Education	Education: Tour through the archives	

Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person Ad-Hoc Bond Funds Utilization – Thursday 2/25 at 10:00pm Foundation Meeting – No meeting in February Environment of Care – Tuesday 2/18/25 Quality Committee – Wednesday, 2/19/25 Strategic Planning Committee – 2/20/25 Finance Committee – 2/20/25 Board Meeting - 2/27/25 4:00pm	
Medical Staff	Credentialing appointments: Appointments: Dr. Morse Cardiology/Echo, Courtesy for 2 years	A motion to approve the appointments was made by Sandra Stonebreaker; Madeline Matson seconded. The motion passed by unanimous vote.
Quality Report	Quality Report: Elise reported they reviewed: nursing documentation and adding family notification and specifically with overhead paging. There will be some education done on ActionCue Risk management mortality. Elise mentioned that the Medical Staff Privileges will be made available to staff; Brenda corrected and said that after posting them they need to look at them and update them. There are some opportunities before posting.	
Foundation	Merry-Ann gave an update on Urgent Care versus Express Care. They mailed out an Impact Report to show what they have done in 2024 and how much they have raised. They also talked about Event goals for 2025. Jerry Macy is now a board member.	
EOC Report	Sandy reported see attached. The two doors that go into the generator room have been replaced this week. Changed the biomed vendor contract for accuracy and regulatory purposes. Controlled access project when all done all doors will open with badges. Lockable shredding bins have been purchased.	
Strategic Planning	Madeline shared there will be a Volunteer event at the museum March 22nd 10am-1pm. CEO Evaluation: Merry-Ann shared her goals/evaluation. Nancy reported they will do a mid-year review and final evaluation at the end of the year. Nancy & Merry-Ann had lunch with the Chinook Observer editor, Matt Winters.	A motion to approve the 2025 Strategic Plan was made by Madeline Matson; Ariel Smith seconded. The motion passed by unanimous vote.
Projects Sub Committee	Elise reported that they have come up with a spreadsheet to track all the projects.	
Finance Report December	Eric Volk presented the December Finance report. See attached. November Vouchers:	A motion to approve the

	63886 thru 64081 Total Distribution Accounts Payable $2,036,621.46 General Account – including ACH Transactions & Wires 5998 thru 5999 Net Wages including direct deposit transactions $977,131.75 Total General Account: $3,013,753.21 **Total: $3,013,753.21** Unrestricted cash decreased approximately $475k.. Net accounts receivable decreased approximatley $211k. Third-party receivables increased as the year-end Medicare cost report settlement was accrued/recognized. **December** Operating Margin 1.4% Total Margin 8.7% Unrestricted days cash on hand: 122 Inpatient Admissions: 16 Inpatient Length of Stay: 9.68 Swing Bed Admits: 1 Swing Bed Length of Stay: 3.86 Acute Patient Days: 142 Swing Bed Patient Days: 5 Days in Net A/R Days: 56 Debt Service Coverage: .52 Bond Projects:	December vouchers was made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.

		
CEO Report	Our 2025 Strategic Plan is underway! The plan has been launched with our teams and the work is now in process. See Attached. Financials: December was a positive month for the District; based on preliminary numbers the District will end the year with a positive margin. OT remains a focus and we are in process of hiring a staffing clerk to help manages schedules thereby reducing OT. Charity Care was $635K in 2024; this will need to be tracked and trended as we move through 2025 with the expansion of WA State law. Patient Experience: This continues to be a focus for the District as per our Strategic Plan. Exploration of Pt. Experience vendors as well as customer service training is underway. Staff Experience: January is our Employee Appreciation week. The EAC has come up with some fabulous events and recognition for the team including a Pancake Breakfast hosted by Admin- but safely prepared by the Dietary team! Community Connection: Community Benefit Report is in development. Our CHNA approved by the Board in December will require an implementation plan; this is required by May of this year so the Leadership will meet to discuss and agree on a path forward; meeting is scheduled for January 28th . I have been appointed to the PCEDC Board representing OBHMC. I will be attending their Strategic planning session on January 22nd . On the morning of January 17th I testified to the Senate Healthcare Committee, representing rural healthcare, with WSHA. Our presentation addressed the current financial state of hospitals, the fragility of the rural	

	healthcare environment, reimbursement models, as well as complex to discharge patients. It was well received by the Senators; I was invited to provide input on the Rural Nurse Education Program work. Hospital Advocacy Days is February 11th; I look forward to meeting with our legislators to discuss healthcare priorities for our District. Bond Projects: The lab project is ready to start as soon as we receive the green light from DOH. The Nursing station and pharmacy refresh is out for bid for our General Contractor (GC). The GC bids will be opened on 02/11/25 and will be announced 02/14/25 and we will begin construction as soon as possible after that date pending DOH approval. The air handlers and the OR refresh remain with engineering. DOH/CMS: OBH is open for survey; the teams are preparing for the visit. Merry-Ann shared the huddle board. The Leadership Team meets each morning to talk about their department and what the outlook is like each day. This is a good communication tool for all. Merry-Ann talked about the Mission Statement. She would like to propose a slight change in how it reads. Currently it reads To Provide Compassionate Focus Care to our Community. She would like to change it to We Provide Compassionate Focus Care to our Community. The board agreed with the change. Question was asked about Charity Care. What is the definition and how does it work. This will be next months education. Merry-Ann shared she will be attending Hospital Advocacy on February 11, 2025. She shared employee appreciation week was a success and thanked the Employee Activities Committee for all their hard work they did to make it successful. Rebranding: Merry-Ann proposed to change the name from Ocean Beach Hospital & Medical Clinics to Ocean Beach Health. Changing our name to reflect the work we do. The new name speaks to the upstream healthcare that our clinics are trying to promote. Keeping people healthy, managing disease, and keeping focused on wellness, instead of illness, is the direction of the District. The plan would be to do a soft rebranding while we still have materials and signage until we use the materials we have. The plan would be over the next 10 months we will align our new logo and marketing materials with our strategic direction of health promotion. The board agreed with the proposal. Merry-Ann shared that the Senior Leadership Team met last week and went over the Organizational Chart. They discussed about how they will be driving all the work as we move forward. Merry-Ann said they looked at all the Senior portfolios and moved departments under each to give it a good balance. Madeline thanked the Senior Leadership Team for taking time to revise the organizational chart. Merry-Ann said they will share it at a leadership meeting tomorrow after the morning huddle.	A motion was made to change the DBA from Ocean Beach Hospital and Medical Clinics to Ocean Beach Health; Madeline Matson moved the motion; Ariel Smith seconded; all in favor. Approved. A motion was made to approve the organizational chart as proposed; Madeline Matson moved the motion; Elise Chayet seconded the motion; all in favor. Approved.

Public Participation	Nancy opened the meeting up to public participation. No discussion.	
Adjournment	Nancy asked for a motion to adjourn the general meeting; Elise Chayet made a motion; Sandy Stonebreaker seconded; all were in favor. Meeting adjourned at 5:15pm	

Submitted and signed by: Tammie Jefferies, Executive Assistant 01.23.2025