Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
October 24, 2024

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order October 24, 2024, at 4:02pm by Nancy Gorshe. **Commissioner's present:** Nancy Gorshe, Chairperson Sandy Stonebreaker, Commissioner Elise Chayet, Commissioner **Zoom/Conference Line**: Ariel Smith, Secretary, Commissioner Madeline Matson, Commissioner **Also, Present** Merry-Ann Keane, CEO Brenda Sharkey, CNO Dr. Belknap, Chief of Staff Eric Volk, CFO Tammie Jefferies, Executive Assistant **Staff Audience:** Stacey Brown, Terri Morris, Tre Peterson, WIPFLI, and Carol Zahorsky (Zoom)	
CONENT AGENDA Agenda October Leadership Communication	Nancy Gorshe added additional items to the agenda.	A motion to approve the Consent Agenda Sandra Stonebreaker; Elise Chayet seconded. The motion passed by unanimous vote.

Board Education	Christine Larson, RN Population Health Nurse. Presented on Wellness Visits	
Board Communication	None	
Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person Ad-Hoc Bond Funds Utilization – Thursday 11/7/2024 at 10:00pm Foundation Meeting – November 13, 2024 Environment of Care – Tuesday 11/19/2024 at 2:00 pm Quality Committee – Wednesday, 11/13/2024 at 12:00pm Strategic Planning Committee – No meeting in November Finance Committee –No meeting in November Board Meeting -11/21/2024 – 4:00pm	
Medical Staff	Dr. Belknap reported the next Resident & Student will begin next week. The Bylaws committee have completed review of the bylaws and now once the changes are made they will be sent to attorney for final. Next, Medical Staff will be meeting about the Policy & Procedures of the Bylaws. Credentialing appointments: New Appointments: Ameet Brahmavar, MD Emergency Medicine Glenn Heimberger, MD Emergency Medicine Sarah Freathy, MD Tele Radiology	
Quality Report	Quality Report: Elise reported they approved policy and procedures and worked on a process for the new codes. They talked about 2025 goals and how to use the SMART context. They postponed the Trauma Plan for the next meeting	
Foundation	There was no meeting in October.	
EOC Report	Sandy	
Strategic Planning	The coordinating council is scheduled to meet on October 30th. Strategic Planning Retreat is scheduled for November 22, at the Pacific Columbia Heritage Museum.	
Projects Sub Committee	There was no meeting in October. The next meeting is scheduled for November 7, 2024	
Finance Report September	Eric Volk presented the September Finance report. See attached. September Vouchers: 42980 thru 43312 Total Distribution Accounts Payable $2,483,752.28 General Account – including ACH Transactions & Wires 5991 thru 5992 & 1057 Net Wages including direct deposit transactions $1,006,138.57 Total General Account: $3,489,890.85 **Total: $**3,489,890.85 Unrestricted cash decreased approximately $425k. Net accounts receivable increased	A motion to approve the September vouchers was made by Sandra Stonebreaker; Elise Chayet seconded. The motion passed by unanimous vote.

	approximatley $121k Prepaids and other increased approximately $35kas prepaid services were purchased. Capital assets increased by $105k as capital assets were purchased and capitalized. Accrued payroll and liabilities increased $152k due to increased days in the payroll accural. Accounts Payable decreased due to timing of the check run at month end. **September** Operating Margin -13.8%% Total Margin -5.8%% Unrestricted days cash on hand: 127 Inpatient Admissions: 2.8 Inpatient Length of Stay: 4.69 Swing Bed Admits: 2 Swing Bed Length of Stay: 3.94 Acute Patient Days: 185 Swing Bed Patient Days: 4 Days in Net A/R Days: 68 Debt Service Coverage: (1.65) Eric shared that he met with department managers this week to go over their budget. They are are looking forward to having a budget next year. Bond projects; Merry-Ann has been meeting with Larry Cohen and Markus Brown. They are waiting to hear back from the DOH Construction review. The nursing station and pharmacy project has been submitted to the DOH Review board. Clinic Expansion there has been $6M budgeted for this and they have chosen the top three architects and they will be meeting next week. Surgery Suite project has gone up $950k not including air handlers. We don't have a formal quote but it could be well over $2 million to replace the air handlers. Kitchen remodel – working on getting plans for this. There has not been any reporting on the Murdock Grant – the nursing and pharmacy project should be completed by May 2025.	
CEO Report	ACO has great value but has not added value for 2023. We did not meet our targets, which means we owe $173K for 2023. Out of 8 hospitals who are in the ACO – 7 hospitals will be owing. We do not know what we owe for 2024. Merry-Ann did explore to pull out of the ACO but to do this we needed to notify them in June. For 2025 we will hire a coder that will be embedded in the clinic to be able to capture the coding. Should we choose to withdraw from 2026 we must do so in June of 2025. CHNA – WIPFLI is ready to review the results next week. Retirement: Multnomah Group – It is the districts responsibility to review the investments of the retirement plan. Merry-Ann recommended for the finance committee review the investments at least once a year. The board agreed.	

Public Participation	Nancy opened the meeting up to public participation. No discussion.	
Adjournment	Nancy asked for a motion to adjourn the general meeting; Elise Chayet made a motion; Sandy Stonebreaker seconded; all were in favor. Meeting adjourned at 4:53pm	
Reopen General Session	At 4:58pm Nancy Gorshe reopened the general session. Merry-Ann Keane had one more item to talk about. Merry-Ann wanted to give information to the board about Urgent Care versus Express Care. Christine Bighaus received feedback from a VA patient that had been seen in the Walk-In clinic. The VA coded the visit as an Urgent Care visit which led to the patient paying out of pocket. The intention is not to have patients pay out of pocket for their walk-in care. If we use the word Express Care, then it will be billed as a walk-in appointment and the patient won't have any out-of-pocket expense. There was discussion on how to market this, so the community understands the difference. Elise mentioned it would be useful to have educational brochures for the community if they are asked about it.	
Adjournment	Nancy asked for a motion to adjourn the meeting at 5:17pm; Sandy Stonebreaker made a motion; Elise Chayet seconded; all were in favor. Meeting adjourned at 5:17pm.	

Submitted and signed by: Tammie Jefferies, Executive Assistant 10.24.2024