Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
September 26, 2024

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order September 26, 2024, at 4:02pm by Nancy Gorshe. **Commissioner's present:** Nancy Gorshe, Chairperson Ariel Smith, Secretary, Commissioner Madeline Matson, Commissioner Sandy Stonebreaker, Commissioner Elise Chayet, Commissioner **Zoom/Conference Line**: Carol Zahorsky **Also, Present** Larry Cohen, Interim CEO Merry-Ann Keane, CEO Brenda Sharkey, CNO Dr. Belknap, Chief of Staff Eric Volk, CFO Katie Raebel, WIPFLI Tammie Jefferies, Executive Assistant **Staff Audience:** Sally & Jerry Macy, Will Wallace, Christine Bighaus, Stacey Brown.	
CONENT AGENDA Agenda September	Nancy Gorshe added additional items to the agenda.	A motion to approve the Consent Agenda Sandra Stonebreaker; Elise

Leadership Communication		Chayet seconded. The motion passed by unanimous vote.
Board Education	Sally Macy, OBH Foundation President updated with the board of commissioners the foundation has been working very hard on getting out in the community. The OR Lights campaign exceeded their goal of $60,000. They plan on doing a press release after the campaign is closed. Along with the OR campaign, the foundation paid out up to $2,000 to student scholarships, made up Welcome bags for the WSU Resident program – which HR has confirmed that they have been well received. The foundation has also established an endowed fund with the Pacific Community Foundation. In November, they plan to have a training session on Legacy Giving 101. They are also planning a lunch with the board of commissioners in December. Sally talked about the PCF giving catalog. They will be asking to raise funds to help out to build a Gazebo Garden for the Swing Bed program. The garden will be in Memory of Marilyn, Nancy Gorshe's Mother.	
Board Communication	Resolution 2024-07 Fiscal responsibilities signature change.	Motion to approve the Resolution 2024-07 was made by Elise Chayet; Ariel Smith seconded; The motion passed by unanimous vote.
Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person Ad-Hoc Bond Funds Utilization – Thursday 10/3/2024 at 1:00pm Foundation Meeting – November 13, 2024 Environment of Care – Tuesday 10/15/2024 at 2:00 pm Quality Committee – Wednesday, 10/23/2024 at 12:00pm Strategic Planning Committee – Thursday, 10/17/2024 at 11:30am Finance Committee –10/17/2024 10:00am Board Meeting -10/24/2024 – 4:00pm	
Medical Staff	Dr. Belknap reported the WSU Students rotations will begin next week. The students and resident were both learning on intubation management. Medical Staff bylaws committee will be finishing up their review at the next meeting.	
Quality Report	Quality Report: Elise reported that Inland Imaging has sent out letters saying Regence Insurance is no longer covering Inland Imaging. Larry stated he has contacted them and has not heard back. They are currently in contract negotiations and they have until October 4th to reach an agreement. Elise shared there were 6 policies that were approved.	

	The staff are getting ready for the DOH CMS survey. There is a planned mock survey in October. The ACO scorecard is still struggling with wellness visits.	
Foundation	Madeline reported the foundation online auction ended and they almost reached their goal of $10,000. There will not be a meeting in October. They will be sponsoring the OBHMC Trunk or Treat event.	
EOC Report	Sandy Laboratory expansion – the project has been submitted to the DOH Construction review and hope to have it approved by end of the year. The chiller that arrived was incorrect unit, so the vendor is sending a replacement. Kitchen Hood should be delivered in the coming weeks – planning to install on October 14th. Life safety breaker panel parts are here and waiting to schedule in the coming weeks.	
Strategic Planning	Reviewed bond projects. There will be a Strategic Planning Retreat on November 22nd. The Community Benefit Report is underway. The new CHNA is in the pipeline for 2025-2027.	
Projects Sub Committee	Discussed current projects.	
Finance Report August	Eric Volk presented the August Finance report. See attached. August Vouchers: 42722 thru 42979 Total Distribution Accounts Payable $2,290,264.29 General Account – including ACH Transactions & Wires 5989 thru 5990 Net Wages including direct deposit transactions $942,260.79 Total General Account: $3,232,525.08 **Total: $**3,232,525.08 Unrestricted cash increased approximately $1.45 million. Net accounts receivable decreased approximatley $1.2 millionPrepaids and other decreased approximately $45,000 as prepaid services were expensed. Capital assets decreased by $23,000 as capital assets were depreciated. Accrued payroll and liabilities increased $167,000 due to increased days in the payroll accural. Accounts Payable decreased due to timing of the check run at month end. **August** Operating Margin 1.8% Total Margin 8.7% Unrestricted days cash on hand: 132 Inpatient Admissions: 30 Inpatient Length of Stay: 9.22 Swing Bed Admits: 0 Swing Bed Length of Stay: 0 Acute Patient Days: 148 Swing Bed Patient Days: 0	A motion to approve the August vouchers was made by Sandra Stonebreaker; Ariel Smith seconded. The motion passed by unanimous vote.

	Days in Net A/R Days: 69 Debt Service Coverage: (0.39)	
Interim CEO report	Larry reported on the bond projects with projected costs. Lab expansion is coming together a bit slower than anticipated. They are waiting for the DOH approval. MRI project update: given the weight of the MRI unit and the space where they plan to install, the floor is hollow. The container option or building of a dedicated room option where the container would have gone is under serious consideration. The space they are looking at is south of the Radiology Department. Recommendation to add space to the south side which would include a building and installed outside of radiology – where the backside parking area is. Larry is working with Siemens on a clause in the contract that will allow OBHMC to cancel the contract in 2 years if desired at o financial penalty. Larry is recommending bringing final proposal and plans to the next board meeting on September 26, 2024. Larry reviewed the Capital Projects List with cost and timing updates. Larry shared a one-page draft of how the strategic plan should look. Larry announced that he will be staying on as a project consultant to keep the projects moving. His hours will be minimal per week.	
Public Participation	Nancy opened the meeting up to public participation. No discussion.	
	At 5:40pm Nancy announced they will be going into executive session for about 10 minutes Accordance to RCW 42.30.110 Risk Management with Christine Bighaus.	
Adjournment	The executive session ended at 5:50pm; Nancy asked for a motion to adjourn the general meeting at 5:50pm; Ariel Smith made a motion; Madeline Matson seconded; all were in favor. Meeting adjourned 5:50pm	

Submitted and signed by: Tammie Jefferies, Executive Assistant 9.26.2024