Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
July 25, 2024

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order July 25, 2024, at 4:01pm by Nancy Gorshe. **Commissioner's present:** Nancy Gorshe, Chairperson Ariel Smith, Secretary, Commissioner Madeline Matson, CommissionerSandy Stonebreaker, Commissioner Elise Chayet, Commissioner **Zoom/Conference Line**: Carol Zahorsky **Also, Present** Larry Cohen, Interim CEO Brenda Sharkey, CNO Dr. Belknap, Chief of Staff Eric Volk, CFOTammie Jefferies, Executive Assistant **Staff Audience:** Christine Bighaus, Compliance/Risk Manager Will Williams, ED Nurse Manager Terri Morris, IT/HIM Manager	
CONENT AGENDA Agenda July Leadership Communication	Nancy Gorshe added additional items to the agenda.	A motion to approve the Consent Agenda Madeline Matson; Ariel Smith seconded. The motion passed by

		unanimous vote.
Board Communication	Nancy announced at 5:00pm a guest will be joining for education. Bree	Motion to approve the June board meeting to be moved to June 20th was made by Sandra Stonebreaker; Ariel Smith seconded; The motion passed by unanimous vote.
Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person Ad-Hoc Bond Funds Utilization – Thursday 8/1/2023 at 1:00pm Foundation Meeting – Wednesday, 8/14/2024 at 1:00pm Environment of Care – Tuesday 08/20/2024 at 2:00 pm Quality Committee – Wednesday, 08/21/2024 at 12:00pm Strategic Planning Committee – Thursday, 8/15/2024 at 11:30am Finance Committee –8/15/2024 Board Meeting -08/22/2024 – 4:00pm	
Medical Staff	Dr. Belknap briefly reported WSU is going into year 2024-2025 residents' rotation. This is the first year we will be welcoming medical students in mid-August they will begin a 4 week rotation. Medical Staff is continuing to work through their bylaws. The Medical Staff/Provider Education dinner is September 4th.	Motion to approve the appointments was made by Ariel Smith; Sandra Stonebreaker seconded; The motion passed by unanimous vote.
Quality Report	Quality Report: There will be new codes coming out soon from WSHA. Talked about national patient safety goals and areas where they want to strengthen. ACO update: how to iimprove the annual wellness exams by using the nurse navigator. They talked about the "Return to ED in 30 days"	
Foundation	Maddie reported the majority of the meeting was education on SharePoint. The	

	foundation board now has a place they can go to save and get information. They are continuing to raise funds for the OR Light Campaign. The Online Auction will take place in September.	
EOC Report	Sandy reported The lab expansion bid has been completed. Chiller replacement still coming in, the kitchen hood is still in process. There is a slight delay in the breaker panel.	
Strategic Planning	Nancy reported about coordinating the council to add PeaceHealth back into the meetings. The lab expansion bids. The foundation is tying to more coordination with the hospital for exampled future community events which would include introducing the new CEO.	
Finance Report June	Eric Volk presented the June Finance report. See attached. June Vouchers: 42164 thru 42410 Total Distribution Accounts Payable $2,174,101.33 General Account – including ACH Transactions & Wires 5985 thru 5986 Net Wages including direct deposit transactions $938,221.46 Total General Account: $3,112,322.79 **Total: $3,112,322.79** Unrestricted cash increased approximately $90k. Net accounts receivable increased approximatley $115k. Prepaids and other decreased approximately $90k as prepaid services were amortized. $3k was added to construction in progress. Accrued payroll and liabilities increased $142k due to increased days in the payroll accural. Accounts Payable increased due to timing of the check run at month end. Unearned revenue increased due to property tax receipts received in April. **April** Operating Margin -5.7% Total Margin 1.0% Unrestricted days cash on hand: 118 Inpatient Admissions: 32 Inpatient Length of Stay: 26.54 Swing Bed Admits: 0 Swing Bed Length of Stay: 4.02 Acute Patient Days: 133 Swing Bed Patient Days: 28 Days in Net A/R Days: 92 Debt Service Coverage: (0.00)	A motion to approve the June vouchers was made by Madeline Matson; Elise Chayet seconded. The motion passed by unanimous vote.
Interim CEO report	Larry reported They are looking at a new phone system from RingCentral. Maxwell IT did an RFP process and narrowed it down to two vendors. They worked with both vendors to get the best deal on the hardware and per month costs. RingCentral is the one they	

	selected. This new system will make "paging" to all sites seamless and can operate locally in the event the internet went down. Larry talked about how OBHMC has been experiencing a larger than normal amount of "Code Gray" and related situations. Recently, the evening security guard disarmed a patient in the ED. A safety review of the clinics revealed opportunities to improve staff & patient safety. The goal was to find a costs effective way to leverage existing infrastructure and cerate a robust system that will result in staff feeling and being safer. VersaBadge has a Duress Alerting System. Advantages of the system: creates a sense of safety among care teams, increasing satisfaction and improving retention. Staff members wear individually assigned badges with a small physical button. Pressing the button triggers a series of discreet, preconfigured alerts to designated alert recipients via VersaBadge mobile alert app, desktop, dashboard, and SMS. This system will be installed in the hospital, the 3 clinics, the wellness center and the Education Annex. Larry presented the Pro's and Con's of Urgent Care to Not to Urgent Care. Adter many discussions with Katie Rebel with Wipfli, the recommendation is to call the Walk-In Clinic Ocean Beach Urgent Care. Lab Expansion: The bids came in for the lab expansion. After reviewing each bid carefuly, Inline Construction was the chosen General Contractor for the project. The next step is to send to DOH for approval and it could be between 45-60 days before it gets approved. CHNA is in process – we have engaged with WIPFLI like before. They will be reaching out to community and staff members. OR Light Campaign – Larry has received one bid from a company and he is waiting for the other one to come in. Larry – Announced Beth Hash will be retiring at the end of the month after 11 years of service with OBHMC. Larry thanked her for her time here and it has been a pleasure working with her.	
	Nancy announced an Executive Session at 4:40pm for about 10 minutes Pursuant to RCW 42.30.110 Risk Management updates. Executive Session ended at 4:58pm with no discussions.	
	Regular session began at 4:58pm	
Board Education	Presented by Zosia Stanley, Washington State Hospital Association Bree Collaborative Complex Discharge Recommendations	
Public Participation	Nancy opened the meeting up to public participation.	

Adjournment	Nancy asked for a motion to adjourn the general meeting; Ariel Smith made a motion; Madeline Matson seconded; all were in favor. Meeting adjourned 5:33pm	

Submitted and signed by: Tammie Jefferies, Executive Assistant 7.25.2024