Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
May 23, 2024

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order May 23, 2024, at 4:00pm by Nancy Gorshe. **Commissioner's present:** Nancy Gorshe, Chairperson Ariel Smith, Secretary, Commissioner Sandy Stonebreaker, Commissioner **Zoom/Conference Line**: Madeline Matson, Commissioner Eric Volk, CFO Carol Zahorsky **Excused Absence:** Elise Chayet, Commissioner **Also, Present** Larry Cohen, Interim CEO Brenda Sharkey, CNO Dr. Belknap, Chief of Staff Tammie Jefferies, Executive Assistant **Staff Audience:** Christine Bighaus, Compliance/Risk Manager Will Williams, ED Nurse Manager Terri Morris, IT/HIM Manager	
CONENT AGENDA	Nancy Gorshe added additional items to the agenda.	A motion to approve the

Agenda May Leadership Communication		Consent Agenda Madeline Matson; Ariel Smith seconded. The motion passed by unanimous vote.
Board Communication	WSHA PAC – Nancy talked about the WSHA PAC – The Hospitals for a Healthy Future PAC is a key part of WSHA's advocacy program. June Board meeting: Discussion on whether the June board meeting should stay regularly scheduled or if it should be moved to the previous week. This is due to the WSAH/Rural Annual Conference. It was decided to move the board meeting to June 20th. Nancy Asked for a motion.	Motion to approve the June board meeting to be moved to June 20th was made by Sandra Stonebreaker; Ariel Smith seconded; The motion passed by unanimous vote.
Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person Foundation Meeting – Wednesday, 6/12/2024 Environment of Care – Tuesday 06/18/2024 at 2:00 pm Quality Committee – Wednesday, 06/19/2024 at 12:00pm Strategic Planning Committee – TBD Finance Committee –06/20/2024 combined w/ the Board meeting Board Meeting – 06/20/2024 – 4:00pm	
Medical Staff	Dr. Belknap briefly reported they are still working on the bylaws. The goal is to have them completed by December. It was pleasant to meet the ED Group NewGen. Dr. Belknap shared they have a good group of ED physicians that come. Peer Review meeting is scheduled for the end of June, and they are looking forward to interviewing the candidates for the Clinic Manager position. The Residents are doing a really good job. They are high performers and good support. They are excited to help in the ED and the Clinic. They graduate in June and the next round will begin in July. WSU – medial students' program: beginning later this year Dr. Belknap will also manage the medical students. There will be four students rotating each year. Appointment: Tele-Radiology – Appointment 2 years Consulting Dr. Corey Ho Dr. Matthew Stegman Dr. Will Fletcher Dr. Wilson Bowlby Dr. Michelle Tran Dr. Dallin Johanson	Motion to approve the appointments was made by Ariel Smith; Sandra Stonebreaker seconded; The motion passed by unanimous vote.

Quality Report	Quality Report: The compliance team conducted their survey in the Ocean Park Clinic. There were only two tags. They accepted the plan of correction of the items, and we are now credentialed through 2027. Ilwaco and Naselle will be surveyed within the next month.	
Foundation	There were no meetings in May. The next meeting is scheduled for June 12th.	
EOC Report	Sandy reported they did the normal rounding checks Lab expansion project is moving along. The hood in the kitchen project is moving along. They have begun looking at the pharmacy and nursing station remodel. It was noted that the basement hallway is becoming overcrowded and will look into finding more space. The fire drills all passed.	
Strategic Planning	Nancy reported there was a coordinating council meeting. With all the changes and challenges with Providence they still want to stay connected. The clinic they were planning to open in Warrenton will not happen now until next June.	
Finance Report April	Eric Volk presented the April Finance report. See attached. April Vouchers: 41626 thru 41877 Total Distribution Accounts Payable $2,088,041.67 General Account – including ACH Transactions & Wires 5979 thru 5980 Net Wages including direct deposit transactions $892,054.34 Total General Account: $2,980,096.01 **Total: $2,980,096.01** Unrestricted cash increased approximately $199k. Restricted cash decreased approximately $20k. Net accounts receivable increased approximatley $660k. Prepaids and other decreased approximately $29k as prepaid services were amortized. $85k was added to construction in progress. Accrued payroll and liabilities increased $277k due to increased days in the payroll accural. Accounts Payable decreased due to timing of the check run at month end. Unearned revenue increased due to property tax receipts received in April. **April** Operating Margin -6.4% Total Margin 0.0% Unrestricted days cash on hand: 112 Inpatient Admissions: 22 Inpatient Length of Stay: 3.91 Swing Bed Admits: 3 Swing Bed Length of Stay: 4.4 Acute Patient Days: 8- Swing Bed Patient Days: 12	A motion to approve the April vouchers was made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.

	Days in Net A/R Days: 110 Debt Service Coverage: (0.14)	
Interim CEO report	Larry reported they have received 43 resumes for the CEO position. The next steps are to schedule zoom interviews with the top candidates with Nancy & Ariel. Once they have the finalists, they will be invited for an on-site interview which would include groups of board members, providers and leadership team members. As of right now, there is no need to engage in a recruitment firm. Larry shared the Compliance Team Certification that was received for the OP Survey.	
Public Participation	Nancy opened the meeting up to public participation.	
Adjournment	Nancy asked for a motion to adjourn the general meeting; Ariel Smith made a motion; Madeline Matson seconded; all were in favor. Meeting adjourned 5:02pm	

Submitted and signed by: Tammie Jefferies, Executive Assistant 5.23.2024