Public Hospital District 3 of Pacific County
Ocean Beach Hospital and Medical Clinics
BOARD OF COMMISSIONERS MEETING
April 25, 2024

AGENDA	DISUSSION / CONCLUSION	RECOMMENDATIONS / ACTION / FOLLOW-UP
CALL TO ORDER	The Public Hospital District 3 of Pacific County Board of Commissioners Meeting was called to order April 25, 2024, at 4:00pm by Nancy Gorshe. Nancy Gorshe announced there will be an Executive Session after the regular session pursuant to RCW 42.30.110 qualifications of an applicant for public employment. **Commissioner's present:** Nancy Gorshe, Chairperson Ariel Smith, Secretary, Commissioner Madeline Matson, Commissioner Sandy Stonebreaker, Commissioner **Zoom/Conference Line**: Elise Chayet, Commissioner Dr. Belknap Carol Zahorsky **Also, Present** Larry Cohen, Interim CEO Eric Volk, CFO Brenda Sharkey, CNO Tammie Jefferies, Executive Assistant	
CONENT AGENDA Agenda April Leadership Communication	Nancy Gorshe added additional items to the agenda. Resolution 2024-02 Approval of the Interim Administrator Agreement Resolution 2024-03 Resignation of Scot Attridge as Superintendent Resolution 2024-04 Fiscal signing Authority	A motion to approve the Consent Agenda Madeline Matson; Ariel Smith seconded. The motion passed by

		unanimous vote.
Board Communication	Resolution 2024-02 Approval of the Interim Administrator Agreement Resolution 2024-03 Resignation of Scot Attridge as Superintendent Resolution 2024-04 Fiscal signing Authority	Motion to approve the Resolution 2024-02 was made by Sandra Stonebreaker; Ariel Smith seconded; The motion passed by unanimous vote. Motion to approve the Resolution 2024-03 was made by Sandra Stonebreaker; Madeline Matson seconded; The motion passed by unanimous vote. Motion to approve the Resolution 2024-04 was made by Ariel Smith; Madeline Matson seconded; The motion passed by unanimous vote.
Board Calendar	Board Meeting Schedule: Meetings will be held via Zoom and In-Person Foundation Meeting – No meeting in May Environment of Care – Tuesday 05/21/2024 at 2:00 pm Quality Committee – Wednesday, 05/15/2024 at 12:00pm Strategic Planning Committee – TBD Finance Committee –05/16/2024 at 10:00am Board Meeting – 05/23/2024 – 4:00pm	
Medical Staff	Dr. Belknap briefly reported that the medical staff met with the new Peer Reviewer, Dr Cuperous. Credit to Christine for contacting WSHA and contracting with him. He will bring a whole new level to our peer review and is familiar with critical access. Credentialing appointments/reappointments: Reappointment. Dr. Marc Kranz, Emergency Medicine Courtesy 2 years Dr. Shannon Berry, Emergency Medicine Courtesy 2 years Dr. Sonjan Isokovic, Emergency Medicine Courtesy 2 years	Motion to approve the appointments/reappoin tments was made by Madeline Matson; Sandra Stonebreaker seconded; The motion passed by unanimous

	Dr. Paul DiModica, Emergency Medicine Courtesy 2 years Dr. James Obermeyer, Emergency Medicine Courtesy 2 years <u>Appointment:</u> Dr. Clayton Pratt, Emergency Medicine Provisional up to 12 months Dr. John Ngo, Emergency Medicine Provisional up to 12 months	vote.
Quality Report	Quality Report: There were some policies that were approved. They are preparing for the Rural Clinic survey. DOH Lab survey findings – waiting to get the final report from DOH. Magdy has been making corrections.	
Foundation	Madeline reported the foundation The foundation board has been visibly out in the community by attending certain meetings and spreading the word about the foundation. They will be sponsoring the coffee cart during hospital week and plan to be there to meet and greet staff. They have created a trifold brochure to have with them at events.	
EOC Report	Sandy reported the fuel tank is up and running. George is working on disaster preparedness. He has an education planned for September.	
Strategic Planning	Strategic committee and Sub Committee did not meet this month.	
Finance Report March	Eric Volk presented the March Finance report. See attached. March Vouchers: 41376 thru 41625 Total Distribution Accounts Payable $2,301,379.75 General Account – including ACH Transactions & Wires 5975 thru 5976 Net Wages including direct deposit transactions $910,871.72 Total General Account: $3,212,251.47 **Total: $3,212,251.47** Unrestricted cash decreased approximately $1.1 million. Restricted cash increased approximately $10 million due to the UTGO bond funding. Net accounts receivable increased approximatley $820k. Prepaids and other increased approximately $175kdue to prepayment of services. Net capital assets decreased approximately $19k due to depreciation of assets. Accrued payroll and liabilities increased $24k due to increased in payroll accrual. Current maturities – Long term debt increased approximately $218k due to funding of the UTGO bond. Accounts Payable increased due to timing of the check run at month end. Long term debt – less current maturities increased approximately $10million due to funding of the UTGO bond. March Operating Margin -19.2% Total Margin -19.6% Unrestricted days cash on hand: 120	A motion to approve the March vouchers was made by Ariel Smith; Sandra Stonebreaker seconded. The motion passed by unanimous vote.

	Inpatient Admissions: 18 Inpatient Length of Stay: 9.18 Swing Bed Admits: 2 Swing Bed Length of Stay: 6.11 Acute Patient Days: 114 Swing Bed Patient Days: 10 Days in Net A/R Days: 122 Debt Service Coverage: .5 below benchmarks but above the lender minimum	
Interim CEO report	Larry shared it is good to be back. He has lots of things to focus on like the major projects; lab expansion, nursing, pharmacy, kitchen and clinic expansion to name a few. He plans to work on recruitment for the architects for the construction. He has been connecting with staff- it is good to see the ones here when he originally retired. Larry reviewed the employee survey – kudos to leadership and staff; the report was good! Madeline thanked Larry for being here and available to step right in.	
Public Participation	Nancy opened the meeting up to public participation.	
Executive Session	Nancy Gorshe announced at 4:39pm the board will meet for about 45 minutes in executive session pursuant of RCW42.30.110 qualifications of an applicant for public employment. The board is not expected to take further action following the executive session. Executive session ended at 5:20pm	
Adjournment	Nancy asked for a motion to adjourn the general meeting; Ariel Smith made a motion; Madeline Matson seconded; all were in favor. Meeting adjourned 5:20pm	

Submitted and signed by: Tammie Jefferies, Executive Assistant 4.25.2024